

TOWN OF ROLESVILLE

REGULAR MEETING
OF THE
TOWN BOARD

June 1, 2009

MINUTES

PRESENT: Frank Eagles, Mayor
Frank Hodge, Commissioner
Shannon Whitley, Commissioner
William Leonard, P&R Director
Matt Livingston, Town Manager
Lynn House, Town Clerk
Ann Faison Keith
Merritt Brinkley
Hampton Pointe HOA

Gil Hartis, Commissioner
Ronnie Currin, Mayor Pro Tem
Betty Whitaker, Commissioner
Leslie Rudd, Wake Weekly
Beth Trahos, Town Attorney
Matt Anderson, Police Lt.
Bill Mitchell
Zac Muzin & family

Call to Order

Mayor Eagles called the meeting to order and welcomed everyone. Mayor Eagles led the Pledge of Allegiance. Commissioner Whitaker gave the invocation.

Approval of Agenda for June 1, 2009

Commissioner Currin moved to approve the agenda for the June 1, 2009 Town Board meeting. Commissioner Whitaker seconded the motion. Approval was unanimous.

Consent Agenda

Commissioner Whitaker moved to approve the consent agenda. Commissioner Hartis seconded the motion. The consent agenda includes the May 19, 2009 Town Board minutes and the 2010 Census Participation Proclamation. Approval was unanimous.

Public Comment

Mrs. Merritt Brinkley spoke on behalf of Wake County Kids Voting. Mrs. Brinkley left information on Kids Voting for the Town Board and invited them to be involved with the Education Forum on October 17, 2009 at the NC Museum of History in Raleigh from 1-3 pm. Mrs. Brinkley said she knew budgets were tight this year and for the Town Board to remember Kids Voting next budget year.

Mr. Zac Muzin of the Hampton Pointe Subdivision Home Owners Association spoke in favor of the reduced speed limit of 35 mph on South Main Street (Hwy 401). Mr. Muzin said that the HOA would like for the speed limit to remain at 35 mph for safety reasons. Mr. Muzin said it has been easier to enter Highway 401 since the speed limit was reduced.

Regular Agenda-Resolution on Legal Description of Split Parcels within the Towns ETJ Extension Request

Mr. Hicks reported the Town needs to approve the resolution for the legal description of split parcels within the Town's ETJ extension as part of the request by the Wake County Board of Commissioners. Cawthorne, Moss and Panciera completed the survey and submitted it to Rolesville Planning staff. Mr. Hicks submitted to the Wake County attorney and after the attorneys corrections, the attorney asked that the survey be recorded. Mr. Hicks said once this is recorded he would begin the process of rezoning these parcels of land.

Commissioner Whitley moved for approval of the Resolution on Legal Description of Split Parcels within the Towns ETJ Extension Request. Commissioner Whitaker seconded the motion. Approval was unanimous.

Public Hearing-Case #TA09-07 Mobile Home Ordinance Changes

Mr. Hicks reviewed the proposed ordinance. At the Town Board meeting on April 21, 2009 the Town Board suggested changes and asked the Planning Board to review. The Planning Board recommended the following changes:

Section 12.1 – The Planning Board agreed that mobile homes should acquire special use permit approval but thought that the \$300 price set in the fee schedule was too high. They suggested it be \$100 for mobile home special use cases. This can be changed through the current budget process if the Board sees fit.

Section 12.5.2 (a) – The Planning Board agreed that there should be limit set on the age of the home. After listening to several residents' concerns, the Board recommended the age be 10 instead of 5 years. It was discussed that the Town Board could set the limit at 5 years and anything between 5 and 10 years of age could require a certified inspection by an engineer. This idea was not put into a motion though but it was discussed and Planning Board members asked staff to let the Town Board know it was mentioned.

Section 12.5.2 (c) – The Planning Board thought it best to add the option of not only a shingle roof but also a metal roof as seen around the area with residential construction.

Section 12.5.2 (h) – The Planning Board thought it best to clarify this standard by referencing Article 5 in the UDO which is the section that addresses setbacks, lot sizes, etc.

Commissioner Whitley said the Town Board had agreed that the underpinning façade did not have to be brick or masonry but it was not mentioned in the list of changes.

Commissioner Hodge said he is not for the 12.5.2 c metal roof. Commissioner Whitley said to add wording from 12.5.1 (g) "must be in accordance with the standards set forth by the NC Department of Insurance" to 12.5.1 (d).

Mayor Eagles opened the public hearing on the changes to the mobile home ordinance.

Mrs. Ann F. Keith, 4244 Burlington Mill Road showed pictures of mobile homes on the lots owned by her mother and some from Mr. Jerry Eddins property. Mrs. Keith noted the good condition of the mobile homes and asked the Town Board if they could guess the

ages of the mobile homes. Mrs. Keith would like the age limit to be 10 years instead of 5 years. Some of the pictures were of single wide homes and some mobile homes built in 1986.

Mayor Eagles closed the public hearing and asked for a motion. There was no motion and the mobile home ordinance Article 12-Mobile Home Provisions remains the same.

Public Hearing-Rolesville 2009-2010 Proposed Budget

Mr. Livingston stated this is the second public hearing for the final budget numbers. Mr. Livingston gave a power point presentation on the 09-10 proposed budget with major budget issues such as the recession; decline in fund balance; increasing operational & maintenance costs; use of facilities & services continue to grow; reduce spending; hiring freeze; no merits; no cost of living adjustments; changed health care plan to hold down cost; more studies and inspections in house. Mr. Livingston reported the budget is 3 million dollars; no increase in property taxes; (remain at \$.42 per \$100); the Town would purchase two new police cars on installment plan; not use any fund balance to balance the budget; no funding to outside agencies; hold the line in expenditures; \$5.00 per hour increase in park shelter rentals and \$5.00 increase in vehicle fee \$10.00). The sanitation charges will increase to \$16.00 per month (\$10.41 garbage; \$3.62 recycling; \$1.70 yard waste and \$.27 administration charge. The Towns pick up dates will now be Thursday and Friday for garbage & recycling.

Mr. Livingston showed charts on expenditures, revenues, parks & recreation programs cost recovery analysis, residential permits and fund balance.

Mr. Livingston said the most important thing for the Town in the next several years is to build back the fund balance.

Mayor Eagles opened the public hearing. Mayor Eagles closed the public hearing. There was no public comment.

Commissioner Whitaker moved to approve the 2009-2010 Rolesville Budget. Commissioner Whitley seconded the motion. Approval was unanimous.

Commissioner Hodge said he thought Mr. Livingston had made one of his best budget presentations. Commissioner Hodge said that he would like for a quarterly or by sport cost recovery analysis given to the Town Board periodically.

Call for Public Hearing Regarding MA09-03 Grand Park Properties

Mr. Hicks asked to set a public hearing for case MA-0903 Grand Park properties rezoning. The present zoning for this property is Industrial Special Use District. The Upchurch family would like the property rezoned to Commercial Outlying-Conditional Zoning to allow them to market property for retail business. Mr. Hicks said the future Land Use Plan classifies that area as commercial. The Planning Board discussed this request at the May 26 meeting and recommended approval to the Town Board and suggested changes with the conditions.

Commissioner Hodge moved for approval of a public hearing July 6, 2009 on case MA09-03 Grand Park Properties rezoning request. Commissioner Hartis seconded the motion. Approval was unanimous.

Mobile Home Ordinance

Commissioner Hodge asked Mrs. Trahos if she had concerns with the proposed mobile homes ordinance for mobile homes on lots vs. mobile home parks. Mrs. Trahos, Town Attorney said she had concerns with the mobile home ordinance draft on the basis of equal protection since the Town is enforcing the ordinance on the mobile home park at this time. Mayor Eagles asked if there could be two separate ordinances for individual lots and mobile home parks. Mrs. Trahos said the ordinance could not be different for different parts of Town but it could be different for types of uses. Town would need strong justification. Mrs. Trahos said she had concerns with both the Town Board and Planning Board drafts for amendments to the mobile home ordinances. Mrs. Trahos said as the present ordinance stands there are no new individual mobile home lots and all mobile homes are only allowed in a mobile home park. Commissioner Hodge said the Town is still in negotiation with the mobile home park owners. Mrs. Trahos reported Mr. Worth is interested in the ordinance amendment because they have interest in single wide mobile homes for the mobile home park.

Financial Report

The Financial Report was included in the Town Board packets.

Committee Report

Commissioner Hodge said the donations given to Junior ROTC and Wake Forest-Rolesville High School Band were very much appreciated.

Commissioner Currin said he would like to make a comment after hearing the comments from Mr. Muzin of Hampton Pointe about keeping the speed limit at 35 mph. Commissioner Currin said the issue of the speed limit is back and forth and there needs to be a resolution. Commissioner Currin would like to propose to establish a speed limit study committee that would consist of the Mayor; Planning Director/Assistant Town Manager; Mr. Carl Simmons (Town Engineer) and one designee from the Police Department for the safety prospective to look at the speed limit Town wide (north, south, east and west) from the citizens view. Commissioner Currin asked for a report from Mr. Carl Simmons to recommend do nothing; whether to change any or whatever and would like this to be in the form of a motion. Commissioner Whitaker asked for a business owner and a citizen to be included for public input. Commissioner Currin answered that he wanted it to be non political. Commissioner Currin said it would probably be better to just have a professional report from Mr. Carl Simmons. After much discussion, and the number one concern of safety the Town Board decided the Police; Planning Director and Mr. Simmons on the committee. Mayor Eagles said the citizens need to be surveyed. Mr. Hicks said he would have a report or update to the Town Board by the July 6th Town Board meeting.

Commissioner Currin moved to amend his motion to establish a speed limit study committee that would consist of Mr. Carl Simmons; Mr. Bryan Hicks and Police Chief Stoker or a police designee to look at the speed limit Town wide (north, south, east and

west areas) with input from citizens. Commissioner Hodge seconded the motion. Approval was unanimous.

Mayor's Report

Mayor Eagles reported he attended the Wake County Commissioners meeting today and a lot of public spoke to keep the Athens Drive Community Library open. The group Wake up Wake County asked that no new houses be built in Wake County until infrastructure was built and asked for an increase in property tax. United Arts Council a 20% reduction overall in budget and 35% reduction in grants. Wake County Sheriff Department received some stimulus funds and asked if Rolesville had applied. Lt. Anderson reported the Town was not qualified to receive funds because of population.

Commissioner Hodge asked for a closed session for personnel matters at the end of the agenda.

Manager's Report

Mr. Livingston reported Mr. Jacky Wilson has someone interested in renting the old police/recreation building on 105 West Young Street for a farmers market. The Town Board was not sure the area was large enough to handle a farmers market and would like to see a sketch for that type of use. Mr. Livingston is working on the CTY; East Wake TV and upgrading the Town website.

Recreation Report

Commissioner Hartis said the committee that met with Mr. Dan Breeding would make their recommendation to the Parks & Recreation Advisory Board at their June meeting and bring an official recommendation back to the Town Board. Commissioner Hartis, Commissioner Hodge and Mr. William Leonard are working on a budget proposal for revenues and expenses for events not covered in the fiscal budget.

Mr. Leonard reported he has a meeting with Mr. Breeding on Wednesday. Mr. Leonard has a meeting tomorrow with Mr. Hicks and Mrs. Terry Marcellin-Little on Open Space Corridors; Main Street Park should be completed this week; meet with the Mayor about ribbon cuttings for the parks; showed pictures of the parks and McQueen to give quotes for repairing cracks in trails. Only the worst ones would be repaired first.

Commissioner Hodge asked for potholes on Redford Place Drive to be repaired.

Commissioner Whitley asked Mr. Leonard about the plans for July 4th. Mr. Leonard said the plans are for the fireworks to be shot in the grassy area if there is no drought, the Boy Scouts would pick up trash and firework debris and a command center would be set up for Fire, EMS and Police.

Planning Report

Mr. Hicks reported the Planning Department would have a surprise inspection of the mobile home park tomorrow; some cars are to be towed; the Rolesville Chamber Expo is June 23 from 4-8 pm; online newsletter June 26 and a seafood restaurant is taking the vacant spot where Andy's was in the Rolesville Commons Shopping Center.

Closed Session Personnel 143-318.11.6

Commissioner Hodge moved for a closed session for personnel matters. Commissioner Hartis seconded the motion. Approval was unanimous.

There was no action taken in closed session.

Commissioner Whitaker moved to adjourn the closed session. Commissioner Whitley seconded the motion. Approval was unanimous

Discussion on Mobile Home Ordinance

The Town Board and Town Attorney discussed the proposed mobile home ordinance. The Town Attorney said that the same standards for the mobile home park should be for the individual mobile home lots; same treatment for all mobile homes. The Town Board and Town Attorney discussed ethical responsibility & training for the Planning Board members; Mr. Hicks to send Planning Board meeting agendas to Mrs. Trahos, Town Attorney; can't allow single wide mobile homes on individual lots unless allowed in mobile home park; mobile home park owners need to continue improvements discussed with Town Board because not enough has been done and the Town Board wants mobile homes no older than 5 years. Commissioner Hodge said he would wait until Mr. Hicks has the inspection of the mobile home park and he would then meet with Attorneys Mr. Worth and Mr. Bart White.

Adjournment

Commissioner Whitley moved to adjourn the meeting. Commissioner Whitaker seconded the motion. Approval was unanimous.

Lynn House, Town Clerk

Frank Eagles, Mayor

August 24, 2009

MEMORANDUM

TO: Municipal Official

FROM: Jennifer Song
State Demographer
Office of State Budget and Management

SUBJECT: Preliminary 2008 Municipal Population Estimates

The purpose of this memo is to give you a chance to preview the Certified Estimate of the July 1, 2008 permanent resident population of your municipality. This estimate is used for the purpose of distributing state-shared revenues to municipalities and will be featured in the Municipal Estimates section of the OSBM State Demographics website; to view, go to www.osbm.state.nc.us and select State Demography from the far right column. There will be no printed municipal estimates publication this year.

ROLESVILLE
July 1, 2008 Certified Estimate

County of WAKE
Population
2,673

If you have questions or comments concerning this information, wish help in interpreting either estimate, or would like clarification of the methods used in preparing the estimates, please contact me (20320 MAIL SERVICE CENTER, RALEIGH, N. C. 27699-0320, Telephone 919/807-4756).

***** DEADLINE for REVIEW: September 9, 2009 *****
